



POSITION: Social Work Case Manager -Older Adults

JOB TYPE: Part-Time, Non-Exempt

Mission

Welcome, engage, and enhance Jewish life through connection care, and community.

Organization Overview

The Jewish Federation of Greater Raleigh is the lead community building institution for the Jewish community of Greater Raleigh. Through engagement, programming, social services, advocacy, education, and community-building initiatives, the Federation serves as the facilitating force that connects and empowers all Jews within our growing community. The Federation accomplishes its mission through its agencies - Jewish Community Center, Jewish Family Services, and the Jewish Community Relations Council - as well as through local and national partnerships. We are a growing organization, with a close-knit culture, where everyone is empowered to work together to help us reach our mission.

Position Description

The Jewish Family Services Social Work Case Manager for older adults is responsible for the provision of direct case management including supportive counseling as well as community educational programs for older adults and their families. Social work case management is based on meaningful assessment and then working with clients and families to plan, implement and monitor services that promote client strengths, advance client well-being, achieve their goals and meet their needs. This includes coordinating services and referrals to resources as and advocating for the rights, decisions, strengths and the needs of the clients.

Core Functions, Duties, and Responsibilities

Direct Service

- Conduct casework interviews with clients, family members, service providers, and others to obtain information for determining client's service needs and eligibility.
- Identify psychosocial, economic and physical needs of clients; assess client's support systems, available community resources and other factors to plan, develop, and implement an appropriate service plan, including intervention strategies and setting long and short-term goals.
- Provide ongoing client services by conducting home visits, monitoring delivery of services and quality of care, and reassessing client needs, as well as providing supportive counseling.

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- Refer clients to appropriate community medical, emotional, economic and social support organizations; advocate for or assist the client in obtaining such services.
- Refer individuals and families for mental health services as needed; provide referrals for crisis intervention; reports instances of neglect or abuse to the appropriate authorities.
- Explain agency and program rules, regulations and procedures; assist clients in completing required forms and in gathering necessary documentation.
- Assess need and administer financial assistance to JFS clients.
- Work with Holocaust Survivors and their families to obtain and monitor services specifically available to survivors.

Indirect Service

- Prepare complete and accurate case notes; writes correspondence, reports and other written materials; input data and prepare statistical reports.
- Collaborate with other JFS staff to meet identified clients' needs

Administrative

- Assist as needed in administrative tasks related to delivery of client services.
- Attend JFS and Federation staff meetings
- Provide client-billing information to Federation business office.
- Monitor and track budget.

Experience & Qualifications

- Master level social work degree (MSW) from an Accredited University. LCSW/LCSWA preferred.
- Experience in working with older adults, their caregivers and families.
- Knowledge and experience in client interview and assessment skills as well as collaborative case planning, record keeping principles and practices.
- Knowledge of public and private social services providers and community resources and programs available to clients with identified needs.
- Knowledge of programs and eligibility requirements for the Social Security Administration, State Medicaid, County Social Service and Food Stamps, and other relevant programs.
- Knowledge of appropriate software including: Microsoft Teams, Microsoft Word, Excel, and Outlook and Microsoft PowerPoint
- Strong communications verbal and written skills
- Ability to work on a team; ability to work independently

Application Instructions: Interested candidates should send a cover letter and resume to jobs@shalomraleigh.org.

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Additional Information:

Jewish Federation of Greater Raleigh is an equal access, equal opportunity, affirmative action employer that is fully committed to achieving a diverse workforce. Equal Opportunity is and shall be provided for all employees and applicants for employment on the basis of their demonstrated ability and competence without unlawful discrimination on the basis of their race, color, national origin, ancestry, religion, sex, sexual orientation, gender identity, gender expression, age, genetic information, disability, or protected veteran status.