



104, 15023 – 123 Avenue
Edmonton AB T5V 1J7
Phone: (780) 454-1194

March 3, 2025

Position: Older Adult Services Case Manager (full time, 35 hours/week, permanent)

Hybrid (Edmonton), \$30/h

Are you passionate about improving the health and wellbeing of individuals in your community? Join our Older Adult Services team as an **Older Adult Services Case Manager!**

At Jewish Family Services Edmonton, we are dedicated to providing essential support and services to individuals and families in our community. As an **Older Adult Services Case Manager**, you will play a vital role in assessing the older adults' (55+) needs and connecting them with local community resources that can improve their health and wellbeing. Building strong relationships with clients by actively listening to their needs and motivations is a crucial aspect of this role. You will conduct assessments, develop service plans, provide long-term case management, and work closely with other healthcare professionals to support clients in living independently in the community.

Key Responsibilities:

- Conducting assessments and developing service plans for clients
- Connecting clients with local community resources and activities that can improve their health and wellbeing
- Building strong relationships with clients by actively listening to their needs and motivations
- Working closely with other healthcare professionals to support clients in living independently in the community
- Providing advocacy and support for clients throughout the service plan process
- Maintaining accurate and up-to-date records of client interactions and progress
- Attending relevant meetings and trainings as required
- Reporting to the Program manager

Qualifications:

- Bachelor degree in Social Work or a related field



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- Strong commitment to providing efficient, flexible, supportive, and encouraging health and wellbeing services to clients
- Ability to work within a team environment
- Excellent communication skills and experience in communicating to different audiences, particularly within community settings
- Ability to process and record information accurately and in a clear and concise manner
- Experience working with people from a variety of backgrounds and abilities
- Comfort in difficult situations and working with vulnerable populations
- Ability to analyze and solve difficult problems and to take initiative and make informed decisions
- Ability to work independently and manage time/caseload effectively
- Ability to work well with others (clients, community groups, and partner organizations)
- Flexibility to adapt to changing workload demands and new challenges
- Skilled in using Microsoft Office Suite
- **Knowledge of Jewish culture is an asset**

This is a permanent, full time position (35hours a week), with benefits after 3 months of probation period.

You will be required to travel to visit clients in their homes or community settings.

To Apply: Please submit your **Resume and Cover letter** to info@jfse.org . In the Subject Line of the email, please include OAS Case Manager.

We thank all candidates for their interest. Only those under consideration will be contacted.